



Dr. Dana Oswald recommends the format followed by *American Anthropologist**, the journal of the [American Anthropological Association](#). This is based on, with some exceptions, *The Chicago Manual of Style* (15th edition, 2003) and *Merriam-Webster's Collegiate Dictionary* (11th edition, 2006).

*Full-text articles (1988 - present) from *American Anthropologist* are available to Prescott College students through the ProQuest journal database.

This handout is intended to be a brief overview of basic in-text citation and References Cited style rules. **Consult the [AAA Style Guide](#) for tips on grammar, punctuation, capitalization, quotations, italics, etc., and for additional reference examples.**

- You must cite every reference that you used to prepare your paper (every book, book chapter, article, web site, video, etc.).
- Every reference referred to in the text must appear in the References Cited list.
- The References Cited list only includes those references cited in the text.

The Basics: In-Text Citations

Citing references in the text (in-text citations are the same whether you're citing a book, a journal article, or an electronic source):

- Use a colon between year and page number(s).
- Do not use a comma or other punctuation between author and year.
- Specific page citation is mandatory for a direct quote or when referring to a paraphrased statement that is found only in a very specific place in a cited text.

EXAMPLE: (Waterman 1990:3-7).

- Use "et al." with three or more authors (but spell out all names in References Cited)
- Quotations must include a page number

- Avoid "cited in" when citing another work - in parentheses, use the work listed in References Cited.

EXAMPLE: As Johnson notes (Webber 1992)...

- If a quotation runs more than four lines, use the "block" format (set off the quote by indenting); use brackets for citation at the end of a block
- Italicize titles in text - not in References Cited

Examples:

When you use the author's name in the sentence, put the year of the publication in parentheses:

- Smith (1990) eloquently describes the material.

If you don't specifically name the author in your text, cite it in parentheses:

- ... this is the definitive answer to this question (Smith 1989).

When you are talking about someone's work, put the author and publication year in the text itself, not in parentheses:

- Smith 1990 contains an analysis of the material.

Quotations from interviews or conversations that have not been published or aired (personal communications, e-mails) should be cited in text and include interviewee name, interviewer name, month, day and year of interview. Do not include personal communications in References Cited:

EXAMPLE: Horace Smith claims (letter to author, July 12, 1993)...

References Cited

Print or Online

- **Although not shown in the following examples, the second and subsequent lines of the citations will be indented.**
- **Use full first names of authors, unless author specifically uses his/her initials.**

Examples of Print Sources:

<p>Single-Author Book Castles, Stephen 1990 Here for Good. London: Pluto Press.</p>	<p>Coauthored Book Bonacich, Edna, and John Modell 1975 The Economic Basis of Ethnic Solidarity: Small Business in the Japanese American Community. Berkeley: University of California Press.</p>
<p>Chapter in Book with Editor(s) Rohlen, Thomas P. 1993 Education: Policies and Prospects. <i>In</i> Koreans in Japan: Ethnic Conflicts and Accommodation. Cameron Lee and George De Vos, eds. Pp. 182-222. Berkeley: University of California Press.</p>	<p>Article in Journal Moll, Luis C. 2000 Writing as Communication: Creating Strategic Learning Environments for Students. <i>Theory into Practice</i> 25(3):202-208.</p>
<p>Newspaper Article Reinhold, Robert 2000 Illegal Aliens Hoping to Claim Their Dreams. <i>New York Times</i>, November 3:A1,A10.</p>	<p>Ph.D. Dissertation or M.A. Thesis D'Amato, John 1989 "We Cool, Tha's Why": A Study of Personhood and Place in a Class of Hawaiian Second Graders. Ph.D. dissertation, Department of Education, University of Hawai'i.</p>
<p>Article in Popular Magazine Talk of the Town 2000 <i>New Yorker</i>, April 10: 31.</p>	<p>Personal Communication (including e-mail, listserv, and newsgroup messages and unpublished interviews)</p>

	<p>Should be cited in text citations, with specific date, but not in references cited:</p> <p>...Horace Smith claims (letter to author, July 12, 1993)</p>
<p>Audiovisual Recordings and Multimedia</p> <p>High School Parody</p> <p>1998 Carmela Carvajal and David C. Kim, dirs. 120 min. Paramount Pictures. Hollywood.</p>	<p>Interviews</p> <p>Bush, George W.</p> <p>2007 Interview by Jim Lehrer. The NewsHour with Jim Lehrer. PBS, January 16.</p>

Examples of Online Sources*

<p>Entire Web Site</p> <p>American Anthropological Association</p> <p>N.d. About AAA. American Anthropological Association.</p> <p>http://www.aaanet.org/about/, accessed June 29, 2009.</p> <p>Pitt Rivers Museum</p> <p>2005 Research – Graduate Study: The Pitt Rivers Museum and ISCA.</p> <p>http://www.prm.ox.ac.uk/research.html, accessed August 31, 2005.</p>	<p>Journal Database</p> <p>Thomas, Trevor M.</p> <p>1956. Wales: Land of mines and quarries. <i>Geographical Review</i> 46, no.1: 59-81.</p> <p>http://www.jstor.org/.</p>
<p>Online Journal</p> <p>Warr, Mark, and Christopher G. Ellison.</p> <p>2000. Rethinking social reactions to crime: Personal and altruistic fear in family households. <i>American Journal of Sociology</i> 106, no.3 (November 2000): 551-78.</p> <p>http://www.journals.uchicago.edu/AJS/jou</p>	<p>Newspaper</p> <p>Mitchell, Alison, and Frank Bruni.</p> <p>2001. Scars still raw, Bush clashes with McCain. <i>New York Times</i>, March 25, 2001.</p> <p>http://www.nytimes.com/2001/03/25/politics/25MCCA.html (accessed January 2, 2002).</p>

<p>rnal /issues/v106n3/050125/050125.html.</p>	
<p>Public Document /Web Site U.S. Census Bureau. 2000. Health insurance coverage statuses and type of coverage by sex, race, and Hispanic origin, 1987 to 1999. Health Insurance Historical Table 1. http://www.census.gov/hhes/hlthins/historic/hihistt1.html.</p>	<p>Wikipedia (no author) Coal 2009, April 13. In Wikipedia, The Free Encyclopedia. Retrieved 23:00, April 13, 2009, from http://en.wikipedia.org/w/index.php?title=Coal&oldid=283567903</p>
<p>Online Magazine Reeves, Jessica. 2001. A weighty issue: Ever-fatter kids. Interview with James Rosen. <i>Time</i>, March 14. http://www.time.com/time/nation/article/0,8599,102443,00.html.</p>	<p>Article from a Website Reid, T.R. 2003 The Sherpas: It's their mountain, and ever since tourists started pouring in, it's their livelihood too. National Geographic Magazine May 2003, http://magma.nationalgeographic.com/ngm/0305/feature2/index.html, accessed August 31, 2005.</p>

* Specific conventions exist for citing different types of online sources. See Chicago for guidance on citing online books (17.47, 17.142–17.147), journals (17.180–17.181), magazines (17.187), newspapers (17.198), informally published materials (17.234–17.237), reference works (17.239), multimedia (17.270), CDs and DVDs (17.271), public documents (17.357) and databases (17.357–17.359). In addition to the information typically included in citations, each electronic resource reference should also include a URL and date accessed. Where there is no author per se, the owner of a referenced website may be listed (see Chicago 17.237). To cite personal communications completed via electronic media, see example #21 in this section.

