



## 3/11/2020 Attendance Policy and Academic Access

The following revisions have been made in response to guidance from the CDC and emergent dynamics regarding Covid-19

For those students unable to return to Prescott College from Spring Break due to illness or travel restrictions, we are implementing protocols to allow for the continuation of access to academic study and attendance.

**As of March 16, all classes will be offered in hybrid delivery to allow access for those individuals who may be unable to return to campus and participate in face-to-face instruction. If this applies to you, please contact [accommodations@prescott.edu](mailto:accommodations@prescott.edu) or [kpreziosi@prescott.edu](mailto:kpreziosi@prescott.edu).**

At this time, Prescott College does not have any reported or confirmed cases of COVID-19. Because the health and safety of our campus community remains our highest priority, we must continue to prepare for this possibility. **Starting on March 16, 2020 our attendance protocol will be as follows:**

- You should stay at home if you feel sick, and most especially if you think you may have an infectious disease. If you are in the residence hall, please call your RA or Residence Life Director.
- If you need to miss a class, or series of classes, due to illness, you are responsible for emailing your course instructor(s), with a copy to the Center for Advising at [accommodations@prescott.edu](mailto:accommodations@prescott.edu) as soon as possible (ideally in advance of the classes) to let them know.
- You are responsible for completing any work that you miss, including assignments, quizzes, tests and exams.
- You are responsible for communicating with your instructor(s) via the means of communication established by your professor(s) (Moodle/MyClassroom, email, text, etc.).
- If you need to miss more than 1 week of classes in any one semester you will be required to provide a doctor's note of explanation to [accommodations@prescott.edu](mailto:accommodations@prescott.edu). The doctor's note does not need to include details regarding the health issue, just a statement indicating that the diagnosis warranted absence from class.
- The Center for Advising will communicate the receipt of the note (with expected end date) to the relevant faculty or necessary employee.
- Students who are working off campus doing internships, practicums, work study, or other forms of experiential learning should closely adhere to the absence policies of the organizations in which they are embedded.

If you adhere to this protocol you will not be penalized according to the attendance policy for the course. Our instructors have been asked to provide reasonable accommodations for students who cannot come to class because of illness in order to help all students finish their classes without disruption.

Your assistance is greatly appreciated and will help us decrease the concern over the spread of COVID-19 on our campus.