

 Prescott College	Policy Number: 310	
	Policy Category: Student Policies	
	Missing Student Notification	
	Policy Summary: <i>This policy provides specific required notification procedures when a student from campus housing is reported as missing.</i>	
	Approval Date: 9/11/23	Effective Date: Upon approval
	Scheduled for Review: <i>Fall 2028</i>	
Policy Owner: <i>Dean of Student Affairs</i>		

Policy Statement

In accordance with the Higher Education Act, Section 485(j), Prescott College has established the following procedures regarding missing students. This policy applies only to students residing in campus housing.

If College officials determine that a student for whom a missing person report has been filed has been missing for more than 24 hours, then within the next 24 hours the College will:

- Notify the individual identified by the student to be contacted in this circumstance;
- If the student is under 18 years old, notify a parent or guardian; and
- In cases where the student is over 18 and has not identified a person to be contacted, notify appropriate law enforcement officials

Students residing in campus housing are informed of this policy and given the option to provide confidential contact information for a person to be notified in the event the student is officially reported as missing.

Reason for Policy

This policy is intended to provide clear procedures related to required notification when a student from campus housing is reported as missing.

Responsibilities

For following policy:	Housing employees
For enforcement of policy:	Dean, Student Affairs
For oversight of policy:	Dean, Student Affairs
For procedures implementing the policy:	Director of Housing
For notification:	Policy Librarian

Procedures

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Revision History