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|  <b>Prescott College</b> | <b>Policy Number:</b> 603                                                                                                                      |                                         |
|                                                                                                           | <b>Policy Category:</b> Safety and Health Policies                                                                                             |                                         |
|                                                                                                           | <b><i>Smoking and Tobacco Products</i></b>                                                                                                     |                                         |
|                                                                                                           | <b>Policy Summary:</b><br><br><i>This policy prohibits smoking within 25 feet of entranceways, sidewalks, operable windows or ventilation.</i> |                                         |
|                                                                                                           | <b>Approval Date:</b><br>10/07/2025                                                                                                            | <b>Effective Date:</b><br>Upon Approval |
|                                                                                                           | <b>Scheduled for Review:</b><br><br><i>Fall 2030</i>                                                                                           |                                         |
| <b>Policy Owner:</b><br><br><i>Vice President, Finance &amp; Administration</i>                           |                                                                                                                                                |                                         |

### Policy Statement

Smoking is prohibited within all buildings and college vehicles. Smoking is permitted in designated outdoor areas only. The two designated area are:

- Picnic table by Alder (Residence Life) near Butte Creek
- Picnic table behind Sinagua.

Violation of this policy should be brought to the attention of the appropriate supervisory personnel and may result in disciplinary action. All employees, students, and visitors are expected, and required to comply with the smoking regulations as detailed in this policy.

### Definitions

**Smoking:** Smoking is defined as the use or possession of any lighted tobacco or hemp product, including e-cigarettes and related devices, vaporizer, waterpipes, and any other related smoking paraphernalia.

**Building:** Building is defined as any permanent or temporary structure utilized for the support, shelter or enclosure of people, or property.

**College Vehicle:** College vehicle is a vehicle owned or leased by Prescott College.

### Reason for Policy

To outline the campus smoking policy.

| <b>Responsibilities</b>                 |                                          |
|-----------------------------------------|------------------------------------------|
| For following policy:                   | All employees, students and guests.      |
| For enforcement of policy:              | All members of the College community     |
| For oversight of policy:                | Vice President, Finance & Administration |
| For procedures implementing the policy: | Vice President, Finance & Administration |
| For notification:                       | Policy Librarian                         |

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| <b>Procedures</b> |
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| <b>Cross Referenced Policies</b> |
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| <b>Revision History</b> |
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